



Fort Worth Code Compliance Department,
Fort Worth Animal Care & Control (FWACC)
**VOLUNTEER APPLICATION
PACKET**

Mission Statement:

The Mission of Fort Worth Animal Care and Control (FWACC) is to find loving homes for all our shelter pets, protect them from neglect and cruelty, and promote humane awareness and compassion. Our purpose is to also decrease the number of unwanted and stray dogs and cats in the city, to encourage responsible animal ownership and to protect the city's public health, safety and welfare. The Mission of our Fort Worth Animal Care and Control (FWACC) Volunteers is to find loving homes for all our shelter pets and to make their wait for those homes as positive and comfortable as possible.

Why Are Volunteers Needed?

Volunteer time and talents are a huge asset to our Fort Worth Animal Control Division. There are many ways you can make a difference for the welfare of animals. You may wish to work directly with the animals at our shelter and adoption agencies or you may want to get involved with other important aspects of our shelter and adoption center operations.

Volunteers Help In These Areas:

Animal Play and Care	Photography	Special Events
Behavior Training (Dog)	Medical Clinic	Dog Walking
Adoption Assistance	Data Entry/Office Work	Internships
Urgent Animals	Volunteer Assistant	Grooming

Becoming A Volunteer:

Becoming a FWACC volunteer is easy! Some requirements to become a FWACC volunteer are:

- You must be 15 years of age or older (Ages 15-17 must have parent's consent)
- Under 15 years of age must volunteer with a legal guardian
- Complete and turn in Volunteer Application
- Attend a Volunteer Orientation Class
- Pass a background check, if over age 17.
- Care about the welfare of animals

When we receive your completed application, we will send you a schedule of upcoming Volunteer Orientation Classes. The orientation class will help make you feel more comfortable in your new volunteer role as a FWACC Volunteer and provide you with an overview of our cause, policies, volunteer opportunities, volunteer expectations, and hands-on animal handling instructions.

If you have any questions about our Volunteer Program, please contact the Volunteer Program Coordinator, at volunteersrock@fortworthtexas.gov or at **817-392-6978**.

Please submit this application by Email: volunteersrock@fortworthtexas.gov, **or by**
Postal Mail: Volunteer Program, 818 Missouri Avenue, Fort Worth, TX 76104

All new volunteers are required to complete a Volunteer Application, submit and attend a Volunteer Orientation. The minimum age to volunteer is 15 years of age with parent consent unless approved otherwise.

Please indicate all that apply to you:

- ☐ Adult ☐ Youth (Age 15-17)
- ☐ Main Shelter Volunteer ☐ Special Event ☐ PetSmart- Hulen or Alliance
- ☐ Court Order ☐ Organization Service

Please indicate all volunteer areas that interest you:

- ☐ Dogs ☐ Cats
- ☐ Animal Play and Care ☐ Photography ☐ Special Events
- ☐ Behavior Training (Dog) ☐ Medical Clinic ☐ Dog Walking
- ☐ Adoption Assistance ☐ Data Entry/Office Work ☐ Internship
- ☐ Pet TLC ☐ Volunteer Assistant ☐ Urgent Animals

Please print neatly.

First Name _____ Last Name _____ Middle Int. _____

Parent's Name (If under 18) _____

Mailing Address _____

E-Mail _____ Date of Birth _____ Shirt Size _____

Cell Phone _____ Home Phone _____

Driver's License Number _____ Issued By _____

Current Employer _____

Emergency Contact _____ Phone _____

Previous Volunteer Experience _____

Why do you want to volunteer with FWACC? _____

Do you have any conditions or limitations, which will require special arrangements? If so, please specify:

Do you own any pets? What kind? How many? _____

Describe your experience working with animals: _____

Are you volunteering because its court ordered? Number of Hours needed: _____ Deadline: _____
(FWACC cannot guarantee that hours can be completed by the court deadline.)

If yes, what is the reasoning for your court order? (speeding ticket, assault, tobacco....etc.) _____

Are you volunteering to apply service hours to an organization? Agency name: _____ Hours needed: _____

Are you currently pending trial or judgment or have you been given deferred adjudication or have you ever been convicted of a crime? Conviction does not necessarily disqualify you from volunteer opportunities.

☐ No ☐ Yes

Indicate day(s) and time(s) you are available to volunteer.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

APPLICANT CERTIFICATION

(Please initial next to each statement in place provided)

- _____ I give permission to the City of Fort Worth to inquire about my qualifications and/or character. I understand that the information requested is for the purpose of a background/reference check; and this check may be made by phone, writing, or via the internet and may include present and past employers, motor vehicle, and police records.
- _____ I authorize employers and any person who may have information concerning me and my background to furnish such information to the extent allowed by law and for the intended purpose of my application to perform as a volunteer for the City of Fort Worth, and hereby consent to the release of such information.
- _____ I certify that all information contained on this application and given at time of orientation is true and complete to the best of my knowledge and belief. I understand that any misrepresentation, omissions or falsifications will result in my removal from volunteer consideration or dismissal if placed.
- _____ As a volunteer I agree to perform, to the best of my ability, the tasks as outlined in my job description or the tasks established by my supervisor; report to work on time, when scheduled, and if unable, to call my supervisor; to accept supervision, maintain confidentiality, observe stated goals, and objectives; and give my supervisor adequate notice before termination as a volunteer.
- _____ As a volunteer, I understand that I will be provided adequate workspace when and where applicable; and ongoing supervision, evaluation, and training.
- _____ As a volunteer, I understand that the City does not provide volunteers with employee benefits, accident insurance, death benefits, and workers compensation benefits for medical treatment or salary replacement for lost time due to injury; nor does the City carry commercial general liability insurance covering volunteers. I hereby forever release, acquit and discharge the City of Fort Worth and each of its, directors, trustees, agents, employees, affiliates, adoption partners such as but not limited to PetSmart Charities Inc., PetSmart stores, PetSmart employees, directors, suppliers, trustees agents and such from all liability for accidents or acts of negligence or gross negligence by anyone including the releases and indemnified parties at PetSmart Inc., PetSmart Charities Inc. or City of Fort Worth properties. Therefore, I acknowledge that these parties are not responsible or liable for any accidents that may be caused by a shelter animal or by my own negligence.

Applicant
Signature _____

Date _____

Parent/Guardian
(If Minor) _____

Date _____

FWACC Rep _____

Date _____

For Animal Care and Control Use:

Background check

Approved _____ Disqualified _____ Date _____

Approval Signature: _____

Memo _____

Fort Worth Animal Care and Control Volunteer Program Questions

Name of applicant _____

1. Have you ever worked in a shelter or animal environment?

If above question is No/None, What experience do you have interacting with dogs/cats?

2. If you had a choice, would you prefer to volunteer away from the public or interact with them when they come to the shelter/offsite locations?

3. How would you approach a shy/frightened dog/cat?

4. Besides your love for animals, why do you want to be a volunteer with FWACC?

5. How do you feel about euthanasia of animals?

6. What would be your ideal volunteer position if you were to come to FWACC?

7. Do you have any physical or medical restrictions that we need to be aware of?

8. What skills and talents do you bring to FWACC?

9. Are you affiliated with an animal Rescue or Fostering Group?



FORT WORTH CODE COMPLIANCE

Parental Consent Form

In order for your child to perform volunteer work or community service with us, we need your consent and your involvement in helping them have a productive experience. Please read, sign and date this parental consent form if you would like us to continue our process of considering your child as a possible volunteer. Please call the **Volunteer Coordinator at (817)-392-6978** if you have any questions or would like further information.

Name of Prospective Youth Volunteer: _____

Age of Volunteer: _____

I understand that my child named above wishes to be considered for volunteer work and I hereby give my permission for them to serve in that capacity, if accepted by the Fort Worth Code Compliance volunteer program.

I understand that they will be provided with orientation and training necessary for the safe and responsible performance of their duties and that they will be expected to meet all the requirements of the position, including regular attendance and adherence to Fort Worth Code Compliance policies and procedures. I understand that they will not receive monetary compensation for the services contributed.

Guardian Name: _____

Signature: _____

Relationship: _____

Date: _____